

TOWN OF GEORGETOWN*BOARD OF APPEALS
MEMORIAL TOWN HALL*1 LIBRARY STREET*GEORGETOWN, MA
Phone: 978-352-5742 Fax: 978-352-5725

**APPLICATION FOR VARIANCE OR SPECIAL PERMIT FROM THE REQUIREMENTS OF THE
ZONING ORDINANCE**

This application, when completed and signed, must be filed with the Georgetown Town Clerk and must be accompanied by a plan of the affected premises and all items specified below.

APPLICANT: _____ OWNER: _____

ADDRESS: _____ ADDRESS: _____

PHONE: _____ FAX: _____ PHONE: _____ FAX: _____

- Application is hereby made for a **Variance** from the requirement of the Georgetown Zoning Bylaw Code Chapter 165, Section (s)_____.
- Application is hereby made for a **Special Permit** from the requirement of the Georgetown Zoning Bylaw Chapter 165, Section (s)_____.
- Appeal made by a **person aggrieved** by the inability to obtain a permit or enforcement action from the **Building Inspector** under Georgetown Zoning Bylaw Chapter 165, Section 98._____.

Premises affected: _____

Zoning District: _____ Map: _____ Lot: _____ GIS Map: _____

File number of a previous appeal, under zoning, on these premises: _____

Description of proposed work or use: _____

Upon application/petition, the petitioner shall supply to the Town Clerk eleven (11) sets of detailed plans, twenty-five (25) if a MGL Chapter 40B application, sufficient to describe the land and properties thereon. The size of the Plans shall be 8 1/2 x 11" or 11x 17", and one full size plan. These plans shall include, but not be limited to:

- **PLOT PLAN-INCLUDING ALL DIMENSIONS, SIDES, REAR, FRONT**
- **LOCATION & DIMENSIONS-OF EXISTING BUILDING (S) ON LOT**
- **EXISTING BUILDINGS-SHOW MEASURED DISTANCE BETWEEN EXISTING BUILDING AND ALL LOT LINES**
- **PROPOSED STRUCTURES-SAME AS TWO AND THREE ABOVE.**
- **FLOOR PLAN AND ELEVATION DRAWINGS-WITH FULL DIMENSIONS EXISTING BUILDING AND ALL LOT LINES.**
- **DENIAL FROM BUILDING INSPECTOR-WHEN APPLICABLE.**
- **PROOF OF OWNERSHIP, WITH REGISTRY BOOK & PAGE-COPY OF DEED AND PAID TAX BILL.**
- **ABUTTER LIST, WITHIN 300 FT OF SUBJECT PROPERTY, PREPARED & CERTIFIED BY THE ASSESSOR'S OFFICE.**
- **LEGAL ADVERTISEMENT FEES ARE THE RESPONSIBILITY OF THE APPLICANT.**

**IF ALL OF THE ABOVE REQUIREMENTS ARE NOT MET, THE
APPLICATION WILL BE REJECTED**

[illegible]

Please note that:

A petitioner requesting a Variance from the Board must be able to show at the time of the hearing that:

- 1. There are unique circumstances relative to the soil conditions, shape, or topography which specifically affect the land or structures in question, but not affecting generally the zoning district in which the land/structure are located;**
- 2. Literal enforcement of the by-law would involve substantial hardship, financial or otherwise, and;**
- 3. Desirable relief may be granted without substantially derogating from the intent and purpose of the zoning ordinance or bylaw.**

A petitioner requesting a Special Permit from the Board must be able to show that granting of the permit would be in conformity with Georgetown's protective bylaw and would not be detrimental to the public good.

The principal points upon which we base our application are as follows: (attach letter if needed)

Signature of Applicant

[illegible]

Upon filing the application/petition, the applicant/petitioner shall give to the Town Clerk a check in the amount determined by the application/petition fee schedule, made out to the "Town of Georgetown".

FEE SCHEDULE

Fees Effective December 1, 1991* Adopted 10/24/01 - Amended 10/17/95 & April 25, 1998

A. Residential Use (Single Family, Personal Use)	\$ 200.00
B. Conversion of Single Family Dwelling to Multiple Family/ Business Use.	\$ 250.00
C. Apartment Complex/Multiple Lot Development	\$ 600.00
D. Industrial /Commercial Use	\$ 600.00
E. Comprehensive Permit	\$1,000.00 (plus \$100/unit)
F. Water Resource (Water Resource Application)	\$ 450.00
Aggrieved decision of the Building Inspector	Fee to reflect A-F of this schedule

Application Amended 7/2/02 & 6/6/06